

Forward Plan of Decisions due at Cabinet and Council

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September 2025 to December 2025

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Leader	Partnership Working and Inclusive Economic Growth
Ed Turner, Deputy Leader (Statutory)	Finance and Asset Management
Anna Railton, Deputy Leader	A Zero Carbon Oxford
Lubna Arshad	A Safer Oxford
Nigel Chapman	Citizen Focused Services and Council Companies
Alex Hollingsworth	Planning and Culture
Chewe Munkonge	A Healthy, Fairer Oxford and Small Business Champion
Linda Smith	Housing and Communities

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Deputy Chief Executive Place
Tom Hook	Deputy Chief Executive City and Citizens'

	Services
Helen Bishop	Director of Communities and Citizens
Emma Jackman	Director of Law, Governance and Strategy (Monitoring Officer)
Nerys Parry	Director of Housing
David Butler	Director of Planning and Regulatory Services
Nigel Kennedy	Group Finance Director (Section 151 Officer)
Carolyn Ploszynski	Director of Regeneration, Economy and Sustainability
Jane Winfield	Director of Property and Assets
Mish Tullar	Transition Director

REPORTS TO CABINET AND COUNCIL

Cabinet - 17 September 2025

ITEM 1: ID: I039888	Quarterly Integrated Performance Report - Q4 2024/25
To update Cabinet on finance, risk and corporate performance matters as of 31 March 2025.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 2: ID: I039889	Quarterly Integrated Performance Report - Q1 2025/26
To update Cabinet on finance, risk and corporate performance matters as of 30 June 2025.	
Key Decision	Not Key

Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 3: ID: I039704	Citizen and Community Engagement Policy 2025 - Adoption of Plan
This policy framework is an updated version of our Community Engagement Policy, streamlining the previous 2014 edition and incorporating recent developments and changes.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Director of Communities & Citizens' Services
Report Contact	Jiajia Miao, Corporate Consultation Officer jmiao@oxford.gov.uk

ITEM 4: ID: I040165	Acquisition of land at Elsfield Hall into the HRA
Appropriation of land at Elsfield Hall from the General Fund to the Housing Revenue Account, plus Project Approvals and virement of HRA capital funds to support development of affordable housing in the HRA direct.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and

	Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Deputy Leader (Statutory) - Finance and Asset Management

ITEM 5: ID: I040166	Acquisition of land at Cave Street into the HRA
Appropriation of land at Cave Street from the General Fund to the Housing Revenue Account, plus Project Approvals and virement of HRA capital funds to support development of affordable housing in the HRA direct.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Deputy Leader (Statutory) - Finance and Asset Management, Deputy Leader (Statutory) - Finance and Asset Management

ITEM 6: ID: I040329	Temporary Accommodation Placement Policy
This report is requesting approval for the introduction of the temporary accommodation policy. This policy will ensure Oxford City Councils housing duties are met in a fair and consistent manner.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing

Report Contact	Megan Woodward, Housing Options Team Leader mwoodward@oxford.gov.uk, Kieran Edmunds, Rapid Rehousing Manager kedmunds@oxford.gov.uk
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ITEM 7: ID: I040405	Disposal of City Centre commercial property
Freehold disposal of Carfax Cafe, Carfax Churchyard Gardens, Oxford.	
Key Decision	Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Kate Protheroe, Asset Manager kprotheroe@oxford.gov.uk

ITEM 8: ID: I040401	Appropriation of land at Underhill Circus
Appropriation of land at Underhill Circus to a planning purpose as well as appropriation from the General Fund (GF) to the Housing Revenue Account (HRA)	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Economy, Regeneration & Sustainability
Report Contact	Dave Scholes, Affordable Housing Supply Corporate Lead Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 9: ID: I040440	Acquisition of land at Knights Court into the HRA
Acquisition of land at Knights Court into the Housing Revenue Account from West Oxfordshire District Council, plus Project Approvals and virement of HRA capital funds to support development of affordable housing in the HRA direct.	
Key Decision	Yes Acquiring or disposing of freeholds with a consideration over £750,000 in the context of the medium term financial strategy except for disposals pursuant to right to buy legislation
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Nick Kowalski, Affordable Housing Development Manager nkowalski@oxford.gov.uk

ITEM 10: ID: I040690	Re-procurement of Housing First support service
The Council currently holds two contracts in respect of a Housing First support service that are both due to end on 31st March 2026. Cabinet is asked to approve the commencement of a procurement exercise for the support services to enable the support service to continue after 31st March 2026.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing
Report Contact	Ossi Mosley, Rough Sleeping and Single Homelessness Manager

	omosley@oxford.gov.uk
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ITEM 11: ID: I040826	4 x Food Waste 18T Dennis Terberg Topload RCVs
Purchase of 4 Food Waste Topload Refuse Collection Vehicles at a total cost of £1,175,000	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Group Finance Director
Report Contact	Annette Osborne, Procurement Manager aosborne@oxford.gov.uk

ITEM 12: ID: I040413	Agreement to procure the provision and award including the budget for the Lift Servicing and Maintenance and minor/major works contracts.
Agreement to procure and award, including the budget expenditure of the Lift Servicing and Maintenance contract for a 5-year term with an optional (+1) (+1) year extension. This contract will be for servicing and maintenance of 44 Passenger Lifts and 194 Stair lifts to include for minor and major works identified during the duration of the contract.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Part exempt -
Decision Taker and date decision expected to be taken by	Cabinet 17 Sep 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Housing
Report Contact	Bill Chamberlain, Senior Surveyor wchamberlain@oxford.gov.uk

Council - 06 October 2025

ITEM 13: ID: I040168	Appropriation of land at Cave Street from the General Fund to the Housing Revenue Account
Appropriation of land at Cave Street from the General Fund to the Housing Revenue Account	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 6 Oct 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Deputy Leader (Statutory) - Finance and Asset Management

ITEM 14: ID: I040167	Appropriation of land at Elsfield Hall from the General Fund to the Housing Revenue Account
Appropriation of land at Elsfield Hall from the General Fund to the Housing Revenue Account	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Council 6 Oct 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Deputy Chief Executive – Place
Report Contact	Deputy Leader (Statutory) - Finance and Asset Management

Cabinet - 22 October 2025

ITEM 15: ID: I040735	Contract for Annual Real Estate Asset Valuations
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Contract to appoint a suitably qualified firm of chartered surveyors to undertake the annual Real Estate Asset valuations in accordance with relevant guidance and legislation.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets, Group Finance Director
Report Contact	Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk

ITEM 16: ID: I040175	Domestic Abuse Policy for Council Staff
To approve a Domestic Abuse Policy for Staff.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for A Safer Oxford
Lead Officer	Deputy Chief Executive – City and Citizens' Services
Report Contact	Liz Jones, ASBIT Manager & Domestic Abuse Lead ljones3@oxford.gov.uk

ITEM 17: ID: I040747	Write-off of Commercial Tenant Rent Arrears
To approve the write-off of commercial rent arrears above the limit which officers can approve under the Scheme of Delegation	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt - Information relating to any individual.

Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk

ITEM 18: ID: I039932	Corporate Property - Asset Management System
To enter into a 10 year contract for a new asset management system to assist with managing the investment and operational property portfolios.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Ted Bowler, Corporate Asset Manager tbowler@oxford.gov.uk

ITEM 19: ID: I040744	Anti-Social Behaviour Policy
To seek approval for the adoption of the Council's new Anti-social Behaviour Policy following review.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for A Safer Oxford
Lead Officer	Deputy Chief Executive – City and Citizens' Services

Report Contact	Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk
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ITEM 20: ID: I039819	Project Approval and Delegations for Westlands Drive/ Halliday Hill affordable housing scheme
Project approvals and delegations for the development of affordable homes at Westlands Drive/Halliday Hill	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Economy, Regeneration & Sustainability
Report Contact	Clive Tritton, Interim Director, Regeneration, Economy and Sustainability ctritton@oxford.gov.uk

ITEM 21: ID: I040732	Draft Air Quality Action Plan
<p>Oxford City Council has a statutory responsibility, under the Local Air Quality Management framework outlined in Part IV of the Environment Act 1995 (as amended by the Environment Act 2021), to develop a written plan aimed at achieving air quality standards and objectives within its designated Air Quality Management Area (AQMA).</p> <p>The purpose of this report is to seek approval to proceed with public consultation on the draft Air Quality Action Plan 2026-2030</p>	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for A Zero Carbon Oxford
Lead Officer	Director of Economy, Regeneration & Sustainability

Report Contact	Pedro Rocha Abreu, Principal Air Quality Officer pabreu@oxford.gov.uk
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ITEM 22: ID: I040800	HRA Policies
For the Cabinet to consider approving a range of health and safety policies to ensure the housing stock meets regulatory and safety requirements	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Councillor Linda Smith
Lead Officer	Director of Housing
Report Contact	james Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk

ITEM 23: ID: I040897	Local Nature Recovery Strategy
<p>Local Nature Recovery Strategies (LNRS) are a new system of spatial strategies in England, introduced by the Environment Act 2021, designed to support and plan for nature recovery at the local level. They aim to map out actions needed to restore nature by identifying priority areas for nature recovery, creation or improvement of habitats, and support with wider environmental goals. Development of LNRS is undertaken by designated Responsible Authorities, such as County and Unitary Councils, and involve collaboration with local stakeholders, including landowners and farmers.</p> <p>Oxfordshire County Council are the Responsible Authority for the County, as such are lead on the Oxfordshire LNRS. Oxford City Council (alongside the districts and other stakeholders) are Supporting Authorities, and have fed in to the LNRS Process.</p> <p>As the Strategy involves measures for the whole County, in order for the LNRS to be signed off, all of the Supporting Authorities are required to endorse the plan. Therefore Cabinet is requested to endorse the plan, so that we may formally communicate this to the County Council as required.</p>	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for A Zero Carbon Oxford
Lead Officer	Director of Economy, Regeneration &

	Sustainability
Report Contact	James Barlow, Principal Flood Mitigation Officer jbarlow@oxford.gov.uk

ITEM 24: ID: I041060	Review of the Additional HMO Licensing Scheme – Approval to Consult
<p>Oxford City Council has operated an Additional Licensing Scheme for Houses in Multiple Occupation (HMOs) since 2011. The current designation is due to expire in June 2026.</p> <p>Under the Housing Act 2004, the Council has a statutory duty to review the scheme and to conduct a formal consultation before any renewal.</p> <p>The purpose of this report is to present the findings of the review and to seek approval to proceed with a statutory 10-week public consultation on the proposed renewal of the scheme.</p>	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 22 Oct 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Courtney Bennett, Regulatory Services Manager cbennett@oxford.gov.uk

Shareholder and Joint Venture Group - 06 November 2025

Cabinet - 10 November (Special)

ITEM 25: ID: I040910	Local Government Reorganisation
<p>All Oxfordshire Councils have been invited to submit proposals for Local Government Reorganisation, replacing existing two-tier councils with a single 'unitary' layer of local government. Oxford City Council has been developing a proposal for the creation of three unitary councils across Oxfordshire and West Berkshire. Proposals for two unitaries (covering Oxon & W Berks), and a single unitary (covering Oxon) being developed by other councils in Oxfordshire and West Berkshire.</p>	

Cabinet will be presented with all three final unitary proposals and asked to make a decision on which of these should be submitted to Government by Oxford City Council on 28 November 2025.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Nov 2025
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Chief Executive
Report Contact	Mish Tullar, Transition Manager mtullar@oxford.gov.uk

Cabinet - 19 November 2025

ITEM 26: ID: I038402	Senior Information Risk Owner Report
Annual SIRO update report.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025
Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Deputy Chief Executive – City and Citizens’ Services
Report Contact	Tom Hook, Deputy Chief Executive - Citizen and City Services thook@oxford.gov.uk

ITEM 27: ID: I040009	Resident Involvement Strategy
Cabinet approved the Tenant Engagement Re-Set Plan in December 2024 which recommended a new Resident Involvement Strategy be developed for consideration for approval by Cabinet in November 2025.	
Key Decision	Not Key
Item open to the public or exempt	Open -

Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing
Report Contact	Peter Davies, Tenant Involvement Manager (Interim) • Landlord Services pdavies@oxford.gov.uk

ITEM 28: ID: I039890	Quarterly Integrated Performance Report - Q2 2025/26
To update Cabinet on finance, risk and corporate performance matters as of 30 September 2025.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Nigel Kennedy, Group Director Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 29: ID: I040911	Devolution
<p>All Oxfordshire councils, Berkshire councils and Swindon Council have been working collaboratively to develop a joint proposal for the creation across the Thames Valley area of a Foundation Strategic Authority or Mayoral Strategic Authority, in line with objectives set by Government in the English Devolution Bill. While only upper tier authorities and unitaries can make an application to Government for devolution, all lower tier councils in Oxfordshire are also asked to support such an application. Cabinet will be asked to make a decision on Oxford City Council giving its support to Oxfordshire County Council's application for Devolution to Government, alongside councils in Berkshire and Swindon, before the end of December 2025.</p>	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025

Cabinet Lead Member	Leader - Partnership Working
Lead Officer	Chief Executive
Report Contact	Mish Tullar, Transition Manager mtullar@oxford.gov.uk

ITEM 30: ID: I041045	Award Contract for the supply of HIA Ramps, Level Access Showers/Wetrooms and Associated Bathroom Works
To give David Butler power to award contract for the supply of HIA Ramps, Level Access Showers/Wetrooms and Associated Bathroom Works.	
Key Decision	Yes
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Becky Walker, Home Improvement Agency Team Manager bwalker@oxford.gov.uk

ITEM 31: ID: I041104	Council Tax Reduction Scheme 2026/27
This is a local taxation scheme to support those people who pay Council Tax in the year 2026/27 within the City. This applied to Working Aged people only as Pensioner Age people fall under the National Scheme. The Scheme will be applied from 1st April 2026.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 19 Nov 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Group Finance Director
Report Contact	Laura Bessell, Benefits Manager lbessell@oxford.gov.uk

Council - 24 November 2025

Shareholder and Joint Venture Group - 01 December 2025 (Special)

ITEM 32: ID: I040784	Delivery options for land at Oxpens
The report will set out delivery options with a recommendation for a preferred option. SJVG will be asked to agree the preferred option to bring forward the land for development.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Shareholder and Joint Venture Group - Oxford City Housing Limited and Joint Ventures 1 Dec 2025
Cabinet Lead Member	Cabinet Member for Citizen Focused Services and Council Companies
Lead Officer	Director of Property Assets
Report Contact	Kevin Minns, OXWED Executive Director kevin.minns@minns.co.uk

Shareholder and Joint Venture Group - 04 December 2025

Cabinet - 10 December 2025

ITEM 33: ID: I040444	Tenancy Strategy and Tenancy Policy
The Director of Housing has submitted a report to Cabinet to recommend to Council approval of the updated Draft Tenancy Strategy and Tenancy Policy (and associated	

appendices)	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Housing and Communities
Lead Officer	Director of Housing
Report Contact	Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk

ITEM 34: ID: I040176	Annual Monitoring Report and Infrastructure Funding Statement
This is the annual report for the AMR and IFS	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy
Item open to the public or exempt	Open -
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Cabinet Member for Planning and Communities
Lead Officer	Director of Planning and Regulatory Services
Report Contact	Lorraine Freeman, CIL Data Analysis and Reporting Team Leader lfreeman@oxford.gov.uk

ITEM 35: ID: I039656	Long Leasehold Regear of City Centre Commercial Property
Long leasehold regear of Chester House, 21-27 George Street, Oxford	
Key Decision	Yes Acquiring or disposing of leaseholds where either the rental value is in excess of £250,000 per annum and/or the premium is £750,000 except for statutory lease renewals under Part 2 of the Landlord and Tenant Act

	1954 and disposals pursuant to right to buy legislation and disposals pursuant to right to buy legislation.
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Decision Taker and date decision expected to be taken by	Cabinet 10 Dec 2025
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Director of Property Assets
Report Contact	Bill Wilberforce, Disposals Surveyor bwilberforce@oxford.gov.uk